

Since December 1, 2007, the Department of Agriculture, Aquaculture and Fisheries (DAAF) has administered a register of farm businesses under the *Agricultural Producers Registration and Farm Organizations Funding Act*.

***What is the purpose of this program?***

The registration of farm businesses into one register has created a means to allow New Brunswick to have strong, representative, financially self-sufficient general farm organizations. By having a reliable source of funding, these organizations can accomplish even more to the benefit of all agricultural producers.

***Who is eligible to register?***

Agricultural producers operating a farm business within the meaning of the federal *Income Tax Act*<sup>1</sup>, or start-up operations following a management plan approved by the Minister, are eligible to register.

***How does the process work?***

Eligible producers may voluntarily register by completing an application form and paying the prescribed fee. All of these fees will be forwarded to accredited general farm organizations for general funding purposes.

***What are the benefits of being registered?***

Registered professional agricultural producers will be eligible for various government programs:

- the Farmer Purchaser's Permit for motive fuel to purchase tax exempt motive fuel; and
- farm license plates and related motive fuel tax refunds.

Through the registration process, you may also choose to become a member, or renew your membership with, one or both of the two general farm organizations.

***How do I access the government program benefits?***

After your registration has been accepted, you will receive a letter of confirmation that identifies you as a Registered Professional Agricultural Producer (RPAP). This letter will also show the registration number that has been assigned to your farm business. By using your farm business' registration number, you will be able to benefit from these government programs.

***Why did I not receive a green producer card?***

Beginning in the fall of 2016, Registered Professional Agricultural Producers **will not** receive a green RPAP card from the Department of Agriculture, Aquaculture and Fisheries, but will receive a letter of confirmation with your RPAP number instead.

***Can I make copies of my letter of confirmation?***

Yes. Producers may make copies of their letter of confirmation.

***What are the accredited general farm organizations?***

The Agriculture Alliance of New Brunswick and the National Farmers Union in New Brunswick are the two accredited general farm organizations.

***Do I have to become a member of an accredited general farm organization when I register?***

Yes. You must join one of the accredited general farm organizations.

***Can I join more than one accredited general farm organization?***

Yes. The registration process will allow you to join more than one accredited general farm organization. A separate registration fee must be paid to both accredited general farm organizations.

***What is done with the information that is collected?***

The information of all registrants will be entered into the Farm Business Registry that may only be used (a) by government to verify the eligibility of the farm business for government programs involving agricultural activities, and (b) for consultations between government and industry on government policy involving agricultural activities. Registrants' information will be sent to their chosen accredited general farm organization.

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<sup>1</sup> The federal *Income Tax Act* defines farming as the various activities of a person who is engaged in the business of earning income from the tillage of soil, raising or exhibiting of livestock, the maintenance of horses for racing or exhibiting, raising of poultry, keeping of bees, fur farming, dairy farming, and fruit growing. Also includes tree farming (Christmas trees, maple syrup), the operation of nurseries or greenhouses and mechanical hatching operations.

**What will happen to the fees that are collected?**

All fees will be transferred in full to the accredited general farm organizations.

**What are the registration fees?**

Annual registration fees vary from \$150 - \$675 depending on the annual gross farm business income. The full registration fee must be paid regardless of when the application is made; there are no "partial-year" fees.

Annual Gross Farm Income	Registration Fee
\$1 - \$49,999	\$165
\$50,000 - \$149,999	\$250
\$150,000 - \$249,999	\$360
\$250,000 - \$499,999	\$440
\$500,000 - \$749,999	\$550
\$750,000 or more	\$675

**How do I register?**

Online: [www.snb.ca](http://www.snb.ca) Registration forms can be downloaded or filled out online through the Service New Brunswick website. 'Most Requested' and select 'Forms by Department'

By phone: 1-888-762-8600. Call SNB Teleservices and have a representative walk you through the application.

In person: Pick up the forms at any SNB location or any DAAF regional office. Completed forms can be dropped off at any SNB location or mailed to the Registrar of Farms at the address below

Payment: Credit card, debit card, cheque or cash are all acceptable payment methods depending on the chosen registration method.

**How long does it take to process my application?**

Depending on your method of submitting an application it can take up to 15 business days. See chart below.

Method	Received by DAAF*	Processing*	Total
SNB online	1 day	10 days	11 days
SNB Teleservices	1 day	10 days	11 days
SNB service centre	1 to 5 days	10 days	11 to 15 days
Mail - hard copy	5 days	10 days	15 days

\*All timelines are estimates, processing times may vary.

**When will my fuel supplier be able to confirm my eligibility to purchase tax exempt fuel?**

Your fuel supplier will be able to confirm your eligibility to purchase tax exempt fuel on the Farmer Purchaser's Permit web page the same day your application is processed.

**I heard that I can apply for the Farmer Purchaser's Permit through the Farm Business Registration process.**

Since the fall of 2012, you apply for the Farmer Purchaser's Permit (to purchase tax exempt motive fuel) through the Farm Business Registration process. Just check off the "Yes" box in Section 6 of the Farm Business Registration form and then submit a completed Farmer Purchaser's Permit Annual Report to the Registrar of Farms at the same time as the registration form. There is no longer a fee for the Farmer Purchaser's Permit.

**NOTE: If you apply for the Farmer Purchaser's Permit your letter of confirmation will be issued with a "P" confirming that you hold such a permit.**

**Do I need a Farmer Purchaser's Permit to get a refund for the taxes paid on motive fuel?**

No, farmers are not required to obtain a purchaser's permit in order to apply for a refund for taxes paid on motive fuel. However, they must be a Registered Professional Agricultural Producer and provide a valid RPAP number on the refund application.



## FARM BUSINESS REGISTRY & REGISTERED PROFESSIONAL AGRICULTURAL PRODUCERS (RPAP) FREQUENTLY ASKED QUESTIONS

Department of Agriculture, Aquaculture and Fisheries

November 2017

### ***I understand that the fuel tax exemption provisions for farmers have been expanded. What are these changes?***

Effective November 1, 2012, Registered Professional Agricultural Producers can apply for refunds of tax paid on fuel (gasoline and diesel) used in farm plated (F-Plated) vehicles for farm production activities. Such activities include, but are not limited to: hauling farm products or inputs to/from fields, hauling farm products or inputs to/from the farm or storage, moving equipment to/from fields and moving livestock (including bees) to/from barns and fields. These activities do not include the transportation of agricultural products, inputs or machinery for the purpose of sales or marketing.

***NOTE: Only fuel consumed by F-Plated vehicles in farm production activities on or after November 1st, 2012 will qualify for a refund of the tax.***

### ***How long is the registration good for?***

Applications to register can be made at any time during the year, but all registrations expire on January 31. As of October 2017, the Farmer Purchaser's Permit also expires January 31 each year, together with your farm's registration in the Farm Business Registry.

### ***Will I have to go through with this process every year?***

Yes. You must register your farm business each year to continue to benefit from the program. Once your farm business has been registered, however, you will receive a renewal notice each fall.

### ***How do I get more information?***

For more information, please contact the Registrar of Farms or a regional office of the Department of Agriculture, Aquaculture and Fisheries.

#### ***Registrar of Farms***

**Mail:** Registrar of Farms  
Department of Agriculture, Aquaculture and Fisheries  
PO Box 6000  
Fredericton, New Brunswick E3B 5H1

**Phone:** 1-506-444-2848  
**Email:** [registraroffarms@gnb.ca](mailto:registraroffarms@gnb.ca)  
**Internet:** [http://www2.gnb.ca/content/gnb/en/services/services\\_renderer.200592.html](http://www2.gnb.ca/content/gnb/en/services/services_renderer.200592.html)

#### ***Department of Agriculture, Aquaculture and Fisheries Regional Offices (toll-free 1-888-622-4742)***

**Bathurst (547-2088)**  
1425 King Ave, Box 5001  
Bathurst, NB E2A 1S7

**Bouctouche (743-7330)**  
26, rue Acadie  
Bouctouche, N-B E4S 2T2

**Fredericton (453-2666)**  
1350 Regent Street  
Fredericton, NB E3C 2G6

**Grand Falls (473-7755)**  
824, route 108  
Saint-André, N-B E3Y 3H5

**Moncton (856-2277)**  
381 Killam Drive  
Moncton, NB E1C 8R3

**Sussex (432-2150)**  
701 Main Street  
Sussex, NB E4E 7H7

**Tracadie-Sheila (394-4128)**  
PO Box 3058, Station Main  
Tracadie-Sheila, N-B E1X 1G5

**Wicklow (392-5100)**  
39 Barker Lane  
Wicklow, NB E7L 3S4